

Annual Financial Program

Fiscal Year 2009-10



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Memorandum

Financial Services Department

TO: Mayor and Council

FROM: Jerry Hart, Financial Services Manager (480-350-8505)
Cecilia Robles, Deputy Financial Services Manager (480-350-8881)

THROUGH: Charles W. Meyer, City Manager

DATE: April 16, 2009

SUBJECT: **Fiscal Year 2009-10 Annual Financial Program**

INTRODUCTION

Due to broad based structural problems in the national and state economies, the city is faced with unprecedented financial challenges. The five-year financial forecast produced in the fall of 2008 projected a \$34.5 million General Fund deficit beginning in FY 2009-10 and growing in the future. To address this challenge, the City Council held a number of Special Budget meetings in the winter months that were in addition to those normally required for adoption of the city budget. The meetings began with the development of a financial policy for long-term financial stability. The financial policy ultimately adopted by the City Council established the minimum and maximum General Fund reserve levels that must be maintained over the course of the five-year financial planning horizon. In general this policy horizon targets 25% reserve coverage in developing the current year's budget, but allows for wider fluctuations in future years due to the uncertainty of economic forecasts.

After establishing the policy, the Council focused its attention on developing a plan that achieved the new policy standard. The following pages provide detail on the first year of the balanced financial program that was the outcome of that process. Though the plan for fiscal stability was multi-year in nature, only the first year requires formal Council action for implementation.

The proposed financial program for FY 2009-10, which includes monies for both operating and capital purposes totals \$497 million. This amount represents a \$69.8 million, or 12.3% decrease from the prior year. As shown in the table at right, capital spending is projected to decrease by \$71.7 million or 43% in the upcoming year. This decrease is attributed primarily to lower spending in the Transit and the Water/Wastewater programs due to completion of the light rail system, and project progress at the Johnny G. Martinez Water Treatment Plant, respectively.

Financial Program		
	FY 2008-09	FY 2009-10
Operating Budget	\$399,209,483	\$401,084,004
<i>Percent Change</i>		.5%
Capital Improvements	\$168,033,325	\$96,310,568
<i>Percent Change</i>		-43%
Total Financial Program	\$567,242,808	\$497,394,572
<i>Percent Change</i>		-12.3%

The City's Operating Budget is projected to increase by \$1.9 million or 0.5% in FY 2009-10. This minimal growth is due to the net effect of increases in select other funds offsetting a number of General Fund budget reductions, including reductions in staffing levels, reduced base budget appropriations, reorganization of city departments, suspension of employee compensation adjustments, benefit reductions, and elimination of City Council contingency appropriations. It is noteworthy that the FY 2009-10 budget provides for partial funding of the annual required contribution for the current and future retiree health care benefit and does not include the elimination of any occupied positions.



FY 2009-10 General Fund Operating Budget Highlights

The following are the major policy choices contained in the recommended budget:

- Freezes employee compensation and benefits at FY 08/09 levels resulting in a estimated \$4.2 million savings
- Includes other benefit changes resulting in approximately \$1.7 million in savings
- Eliminates 48.75 vacant positions, resulting in \$3.5 in savings
- Shifts positions to other funding sources including state and federal grants, resulting in \$2.3 million in General Fund savings
- Includes approximately \$2.3 million in additional revenues
- Eliminates the contingency appropriation, resulting in \$3.2 million in savings
- Reduces departmental non-personnel operating budgets by \$3.0 million
- Uses \$18.7 million of General Fund balances on a non-recurring basis.
- Partially funds retiree health care appropriations for current and future retirees

After application of the above policy changes, the General Fund reserve is projected to meet the policy target of 25% of revenues.

Operating Budget

The following table provides a fund level breakdown of the City's operating budget:

Operating Budget			
	FY 2008-09 Budget	FY 2009-10 Recommended	Percent Change
General Fund	\$186,327,945	\$181,955,503	-2.3%
Enterprise Funds			
Water/Wastewater	71,242,018	72,379,174	1.6%
Solid Waste	15,245,709	16,060,129	5.3%
Golf	2,108,511	2,211,019	4.9%
Cemetery	385,303	376,515	-2.3%
Special Revenue Funds			
Transit	64,370,597	68,522,731	6.5%
Transportation*	13,889,454	14,324,018	3.1%
Rio Salado	2,467,828	2,399,433	-2.8%
Performing Arts	8,965,354	9,010,682	.5%
CDBG/Section 8	11,026,195	11,059,045	.3%
Debt Service Fund	23,180,569	22,835,755	-1.5%
Total Operating Budget	\$399,209,483	\$401,084,004	.5%

*Includes HURF Debt transfer to Debt Service Fund.

Capital Budget

The City's five-year Capital Improvement Program (CIP), covering FY 2009-10 through FY 2013-14, totals \$357.4 million. The first year of the five-year CIP, which the City incorporates into the annual budget, is \$96.3 million for FY 2009-10.



Capital Improvement Program

Program	2009-10 Funded Program	Additional Needs				Total 5-Year Program
		2010-11	2011-12	2012-13	2013-14	
Enterprise Program						
Water	31,436,147	24,706,561	12,572,001	7,374,000	9,285,000	85,373,709
Wastewater	13,350,000	13,680,350	18,566,700	31,755,250	14,546,500	91,898,800
Total Enterprise	44,786,147	38,386,911	31,138,701	39,129,250	23,831,500	177,272,509
Special Purpose Program						
Transit	9,750,000	245,000	2,554,343	1,319,000	1,393,240	15,261,583
Rio Salado	3,225,500	714,500	100,000	8,327,664	18,700,000	31,067,664
Total Special Purpose	12,975,500	959,500	2,654,343	9,646,664	20,093,240	46,329,247
General Purpose Program						
Police	2,428,800	1,417,000	1,282,000	1,315,174	1,315,174	7,758,148
Fire	9,023,863	456,246	7,670,671	-	-	17,150,780
Storm Drains	275,000	275,000	300,000	300,000	350,000	1,500,000
Park Improvements	8,944,875	5,721,750	9,967,500	8,372,000	9,266,000	42,272,125
Community Relations	250,000	250,000	250,000	250,000	250,000	1,250,000
Community Services	4,016,694	501,319	336,930	404,483	-	5,511,674
Development Services	115,000	-	-	-	252,247	115,000
Information Technology	348,000	241,000	638,000	166,000	-	1,393,000
Public Works	901,000	801,000	801,000	801,000	801,000	4,105,000
Water Utilities	275,000	275,000	275,000	275,000	275,000	1,375,000
Total General Purpose	\$26,578,232	\$9,938,315	21,521,101	11,883,657	12,509,421	82,430,727
Transportation Program						
Transportation and R.O.W.	9,805,341	7,496,590	8,041,912	7,981,239	8,437,465	41,762,548
Traffic Signals/Street Lighting	2,165,348	2,074,319	1,675,000	2,021,469	1,675,000	9,611,136
Total Transportation	\$11,970,689	9,570,909	9,716,912	10,002,708	10,112,465	51,373,684
Total General/Transportation	38,548,921	19,509,225	31,238,014	21,886,365	22,621,886	133,804,411
TOTAL PROGRAM	\$96,310,568	\$58,855,636	\$65,031,058	\$70,662,279	\$66,546,626	\$357,406,167

FY 2009-10 Capital Budget Highlights

New and continued funding for the Transit program (\$9.8 million) including:

- *New funding for the upgrade and expansion of the East Valley Bus Operations facility (\$6.5 million)*

Continued funding for Water projects (\$31.4 million) including:

- *Continued funding for water treatment upgrades at the Johnny G. Martinez Water Treatment Plant (\$12 million)*
- *Continued enhancements to the South Tempe Water Treatment Plant (\$7.3 million)*

Continued funding for Wastewater projects (\$13.4 million) including:

- *Continued funding for ongoing modifications to the 91st Avenue Wastewater Treatment Plant (\$12.5 million)*

Continued funding for Transportation Improvements (\$12 million) including:

- *Continued funding for Arterial and Residential Street Surface Treatments (\$3.7 million)*

Continued funding for Parks and Recreation Improvements (\$8.9 million) including:

- *Continued funding for Park Renovation and Restoration (\$6.3 million)*

Continued funding for Fire projects (\$8.9 million) including:

- *Continued funding for a new Support Services Facility (\$7.7 million)*

Continued funding for the Tempe Public Library Renovation (\$3.5 million)

New funding for the Town Lake Rubber Dam Replacement (\$3 million)

CONCLUSION

The following proposed budget is committed to Council's policy of preserving Tempe's solid financial position by maintaining strong fund balances and reserves, and making decisions within the context of our long-range financial capacity study and debt management plan.

Department Budgetary Trends



Department	FY 2008-09 Budget	FY 2009-10 Recommended	Percent Change
Mayor and Council	\$392,876	\$398,812	2%
City Manager	336,240	335,630	0%
Diversity Program	646,967	552,766	-15%
Internal Audit/Consulting	510,867	501,284	-2%
Community Relations	2,987,173	2,866,154	-4%
City Clerk	824,487	832,247	1%
City Court	4,516,196	4,234,396	-6%
Human Resources	3,296,547	3,210,779	-3%
City Attorney	3,240,493	2,944,727	-9%
City Attorney - Water	397,478	398,461	0%
Financial Services	4,643,787	4,439,591	-4%
Financial Services - Customer Services	2,168,067	2,296,171	6%
Development Services	6,562,339	6,459,365	-2%
Community Development - General	4,310,066	4,232,956	-2%
Community Dev - CDBG/Section 8	11,026,195	11,059,045	0%
Community Dev - Rio Salado	1,269,897	1,243,018	-2%
Police - General	74,967,930	74,668,319	0%
Police - Rio Salado	231,792	232,902	0%
Fire	27,717,029	27,365,032	-1%
Community Services	14,860,592	14,317,837	-4%
Community Services - Performing Arts	2,106,770	2,209,145	5%
Parks and Recreation - General	16,943,216	16,978,233	0%
Parks and Recreation - Cemetery	206,165	195,352	-5%
Parks and Recreation - Golf	2,094,199	2,192,946	5%
Parks and Recreation - Performing Arts	174,257	169,809	-3%
Parks and Recreation - Rio Salado	589,703	547,077	-7%
Public Works - General	10,679,281	10,029,880	-6%
Public Works - HURF	11,119,454	11,554,018	4%
Public Works - Transit	54,562,503	59,772,562	10%
Public Works - Solid Waste	15,245,709	16,060,129	5%
Public Works - Performing Arts	631,601	624,402	-1%
Water Utilities	34,637,980	35,627,362	3%
Total Departmental	\$313,897,856	\$318,550,407	1%

Comparative Revenue by Source



	2007-08 Actual	2008-09 Revised	2009-10 Projected
General Fund			
Local Taxes			
City Sales Tax	\$79,860,938	\$73,704,000	\$74,004,000
Primary Property Tax	9,935,698	10,811,100	11,491,000
Transient Lodging Tax	3,260,123	2,800,000	3,000,000
Franchise Fees	3,424,560	3,830,368	3,927,281
<i>Total Local Taxes</i>	96,481,319	91,145,468	92,422,281
Intergovernmental Revenue			
State Sales Tax	15,237,310	13,635,713	13,267,549
State Income Tax	23,332,475	24,820,292	21,447,606
Vehicle License Tax	6,655,516	5,900,000	6,275,500
<i>Total Intergovernmental</i>	45,225,301	44,356,005	40,990,655
Building & Trades/Planning & Zoning	6,479,274	5,142,338	4,237,152
Cultural and Recreational			
Registration Fees	4,826,941	4,978,800	5,165,125
Recreation Admission Charges	377,848	374,188	367,744
Library Fines and Fees	319,185	401,311	401,311
Other Cultural and Recreational Fees	633,024	475,279	474,279
<i>Total Cultural and Recreational</i>	6,156,998	6,229,578	6,408,459
Fines, Fees and Forfeitures			
Traffic Fines	2,322,271	3,766,000	3,271,338
Criminal Fines	1,217,600	1,213,100	1,213,100
Parking Fines	323,640	400,000	343,480
Other Fines, Fees and Forfeitures	4,752,808	3,983,472	5,052,744
<i>Total Fines, Fees and Forfeitures</i>	8,616,319	9,362,572	9,880,662
Business/Non-Business Licenses	1,333,495	1,507,250	1,497,750
Other Revenue Sources			
SRP Payment in Lieu of Taxes	536,687	497,570	1,394,846
Interest Income	9,839,423	3,000,000	3,000,000
Other Miscellaneous Revenue	3,360,016	2,716,072	3,417,119
<i>Total Other Revenue</i>	13,736,126	6,213,642	7,811,965
Total General Fund	178,028,832	163,956,853	163,248,924
Debt Service			
Secondary Property Tax	16,465,111	23,726,547	25,202,020
SRP Payment in Lieu of Taxes	918,614	887,276	-
Interest Income	28,720	-	-
HURF Debt Transfer		2,770,000	2,770,000
Other Miscellaneous Revenue	28,041	-	-
Total Debt Service	17,440,486	27,383,823	27,972,020

Comparative Revenue by Source



	2007-08 Actual	2008-09 Revised	2009-10 Projected
Transit Fund			
Transit Tax	32,449,710	29,957,000	29,957,000
State Lottery Proceeds	253,838	248,100	248,100
ASU-Flash Transit	581,482	610,370	676,790
Interest Income	960,154	228,436	212,386
Federal and State Funding	8,674,488	21,210,557	18,258,542
Miscellaneous Revenue	640,899	3,294,444	5,927,377
Total Transit Fund	43,560,571	55,548,907	55,280,195
Transportation Funds			
Highway User Revenue Tax	11,387,320	10,500,529	10,019,765
State Lottery Proceeds	507,675	474,504	454,415
Miscellaneous Revenue	1,135	1,135	0
Barricading Fees	0	0	180,000
Maintenance of Effort Transfer	954,634	1,035,000	1,035,000
Total Transportation Funds	12,850,764	12,011,168	11,689,180
Rio Salado Fund			
City Sales Tax	1,396,904	1,200,000	1,250,000
Transient Lodging Tax	274,518	250,000	300,000
Primary Property Tax	121,988	165,000	175,000
Interest Income	204,464	126,000	130,000
Sale of Real Estate	2,833	-	-
Miscellaneous Revenue	168,141	166,151	163,601
Total Rio Salado Fund	2,168,848	1,907,151	2,018,601
Performing Arts			
Performing Arts Tax	6,820,193	6,295,038	6,295,038
Fees and Admissions	593,567	312,700	353,500
Interest Income	644,771	254,756	182,539
Total Performing Arts	8,058,531	6,862,494	6,831,077
Total CDBG/Section 8 Housing Funds	10,361,343	9,994,064	11,059,045
Water/Wastewater Fund			
Charges for Service-Water			
Water Consumption	19,313,141	20,317,273	22,552,173
Water Service	7,953,541	8,608,112	9,555,004
Irrigation	311,518	330,000	332,212
Other Water Charges	747,358	626,500	566,500
<i>Total Charges for Service-Water</i>	<i>28,325,558</i>	<i>29,881,885</i>	<i>33,005,889</i>
Charges for Service-Wastewater			
Sewer Usage	13,168,845	17,230,685	21,236,822
Sewer Service	7,181,386	5,049,049	5,049,049
Other Wastewater Charges	402,937	258,000	261,800
<i>Total Charges for Service-Wastewater</i>	<i>20,753,168</i>	<i>22,537,734</i>	<i>26,547,671</i>
Interest Income	3,354,998	1,787,330	1,143,387
Land and Facility Rental	520,000	520,000	520,000
Loan Repayment from General Fund	542,833	542,833	542,833
Other Miscellaneous Revenue	216,562	134,500	54,500
Total Water/Wastewater Fund	53,713,119	55,404,282	61,814,280

Comparative Revenue by Source



	2007-08 Actual	2008-09 Revised	2009-10 Projected
Solid Waste Fund			
Charges for Services			
Residential Service	7,561,657	7,699,066	8,342,352
Commercial Service	4,969,666	5,047,030	5,350,437
Roll-Off Service	1,686,615	1,652,261	1,628,320
Recycling	355,481	375,000	330,000
Sludge Disposal	86,480	-	-
Interest Income	218,449	126,348	77,479
Miscellaneous Revenue	195,547	90,400	100,000
Total Solid Waste Fund	15,073,895	14,990,105	15,828,588
Golf Fund			
Greens Fees	1,653,346	1,742,472	1,742,472
Pro Shop and Restaurant Revenue	331,083	253,106	253,106
Interest Income	14,399	-	-
Other Revenue Sources	853	3,979	-
Total Golf Fund	1,999,681	1,995,578	1,995,578
Cemetery Fund			
Lot Sales & Burial	197,336	142,860	147,186
Total Cemetery Fund	197,336	142,860	147,186
Total All Funds	\$343,256,070	\$350,197,285	\$357,884,674

Department Budget Impacts



Summary: All Departments

REVENUE	
Community Services	\$212,005
Financial Services	\$1,187,276
Fire	\$112,000
Parks and Recreation	\$143,556
Public Works	\$685,000
All Departments Revenue Total	\$2,339,837

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
City Attorney	3.00	\$224,698
City Court	1.00	\$56,664
Community Development	2.00	\$132,788
Community Services	4.25	\$260,923
Development Services	2.00	\$128,722
Diversity	1.00	\$80,446
Financial Services	2.00	\$163,368
Fire	4.00	\$398,296
Human Resources	0.50	\$31,980
Information Technology	3.00	\$246,192
Parks and Recreation	1.00	\$66,633
Police	14.00	\$930,383
Public Works	10.00	\$659,972
Tempe Community Council	1.00	\$120,052
All Departments Position Reductions Total	48.75	\$3,501,117

Department Budget Impacts



BASE BUDGET REDUCTIONS	
	Reduction Amount
City Attorney	\$96,874
City Clerk	\$13,744
City Court	\$23,118
City Manager	\$4,653
Community Development	\$6,000
Community Relations/Mayor & Council	\$212,849
Community Services	\$514,756
Development Services	\$144,503
Diversity	\$35,500
Financial Services	\$699,554
Fire	\$261,500
Human Resources	\$174,465
Information Technology	\$570,550
Internal Audit	\$7,060
Parks and Recreation	\$174,579
Public Works	\$19,265
Tempe Community Council	\$2,615
Tempe Convention & Visitors Bureau	\$300,000
Downtown Tempe Community	\$20,000
General Fund Contingency	\$3,196,000
All Departments Base Budget Reductions Total	\$6,477,585

POSITIONS TRANSFERRED OUT OF GENERAL FUND		
Position/Transfer To	FTE	Transfer Amount
City Court	5.00	\$344,883
Community Development	0.33	\$58,390
Financial Services	1.00	\$104,219
Fire	3.00	\$208,494
Parks and Recreation	1.00	\$100,732
Police	1.00*	\$1,398,914
Public Works	2.00	\$110,059
All Departments Positions Transferred Out of General Fund Total	13.33	\$2,325,691

* Actual number of FTEs and amount transferred out of general fund will be contingent on the actual amount of grant funding awarded

All Departments Reductions Total	\$8,803,276
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Department Budget Reductions



Department: City Attorney

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
Legal Assistant	1.00	\$57,801
Legal Assistant	1.00	\$57,801
Assistant City Attorney	1.00	\$109,096
Position Reductions Total	3.00	\$224,698

BASE BUDGET REDUCTIONS	
	Reduction Amount
Wages/Overtime	\$41,274
Other Line Items	\$55,600
Base Reductions Total	\$96,874

City Attorney Reductions Total	3.00	\$321,572
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Department Budget Reductions



Department: City Clerk

BASE BUDGET REDUCTIONS	
	Reduction Amount
Wages/Overtime	\$2,871
Other Line Items	\$10,873
Base Reductions Total	\$13,744
City Clerk Reductions Total	\$13,744

Department Budget Reductions



Department: City Court

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
Court Services Specialist	1.00	\$56,664
Position Reductions Total	1.00	\$56,664

BASE BUDGET REDUCTIONS		Reduction Amount
Wages/Overtime		\$12,583
Other		\$10,535
Base Budget Reductions Total		\$23,118

POSITIONS TRANSFERRED OUT OF GENERAL FUND		
Position/Transfer To	FTE	Transfer Amount
Court Interpreter to Fill the Gap fund	1.00	\$66,155
Court Services Supervisor to Judicial Collections Enhancement Fund	1.00	\$88,701
Court Services Specialist to Judicial Collections Enhancement Fund	1.00	\$53,310
Court Training Coordinator to Judicial Collections Enhancement Fund	1.00	\$83,932
Deputy Court Manager (effective January 2010)*	1.00	\$52,785
Positions Transferred Out of General Fund Total	5.00	\$344,883

* Represents FY09/10 amount only, remaining amount to be transferred in FY10/11

City Court Reductions Total	6.00	\$424,665
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Department Budget Reductions



Department: City Manager

BASE BUDGET REDUCTIONS	
	Reduction Amount
Wages/Overtime	\$2,153
Other Line Items	\$2,500
Base Reductions Total	\$4,653
City Manager Reductions Total	\$4,653

Department Budget Reductions



Department: Community Development

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
Executive Assistant	1.00	\$66,633
Deputy Comm Dev Manager (50% General Fund funded)	1.00	\$66,155
Position Reductions Total	2.00	\$132,788

BASE BUDGET REDUCTIONS	
Wages/OT	\$0
Other	\$6,000
Base Budget Reductions Total	\$6,000

POSITIONS TRANSFERRED OUT OF GENERAL FUND		
Position/Transfer To	FTE	Transfer Amount
Portion of Community Dev Dept Mgr salary covered by CDBG/Section 8 funding	0.33	\$58,390
Positions Transferred Out of General Fund Total	0.33	\$58,390

Community Development Reductions Total	2.33	\$197,178
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Department Budget Reductions



Department: Community Relations / Mayor and Council

BASE BUDGET REDUCTIONS	
	Reduction Amount
Other Line Items	\$212,849
Base Reductions Total	\$212,849
Community Relations / Mayor and Council Reductions Total	\$212,849

Department Budget Reductions



Department: Community Services

REVENUE	
	Reduction Amount
Kid Zone Fee revenue	\$119,125
Diversion Fee revenue	\$92,880
Community Services Total Revenue	\$212,005

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
Assistant Recreation Coordinator	1.00	\$61,394
Assistant Recreation Coordinator	1.00	\$61,394
Assistant Recreation Coordinator	0.75	\$46,045
Assistant Recreation Coordinator	0.75	\$46,045
Assistant Recreation Coordinator	0.75	\$46,045
Position Reductions Total	4.25	\$260,923

Positions Transferred Out of General Fund

BASE BUDGET REDUCTIONS	
	Reduction Amount
Wages/Overtime	\$390,535
Other Line Items	\$124,221
Base Reductions Total	\$514,756

Community Services Reductions Total	4.25	\$775,679
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Department Budget Reductions



Department: Development Services

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
Bldg Code Complaint Investigator	1.00	\$41,085
Sr Planner	1.00	\$87,637
Position Reductions Total	2.00	\$128,722

BASE BUDGET REDUCTIONS	
	Reduction Amount
Wages/Overtime	\$94,779
Other	\$49,724
Base Budget Reductions Total	\$144,503

Development Services Reductions Total	2.00	\$273,225
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Department Budget Reductions



Department: Diversity

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
Diversity Specialist	1.00	\$80,446
Position Reductions Total	1.00	\$80,446

BASE BUDGET REDUCTIONS	
	Reduction Amount
Other Line Items	\$35,500
Base Reductions Total	\$35,500

Diversity Reductions Total	1.00	\$115,946
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Department Budget Reductions



Department: Financial Services

REVENUE	
Enhanced Tax Revenue Collections	\$300,000
SRP Payment in Lieu of Taxes	\$887,276
Financial Services Revenue Total	\$1,187,276

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
Financial Services Tech II	1.00	\$56,664
Tax and License Administrator	1.00	\$106,704
Position Reductions Total	2.00	\$163,368

BASE BUDGET REDUCTIONS	
	Reduction Amount
Wages/Overtime	\$39,472
Other	\$210,082
Other (non-departmental)	\$450,000
Base Budget Reductions Total	\$699,554

POSITIONS TRANSFERRED OUT OF GENERAL FUND		
Position/Transfer To	FTE	Transfer Amount
Safety and Risk Coordinator to Water Fund	1.00	\$104,219
Positions Transferred Out of General Fund Total	1.00	\$104,219

Financial Services Reductions Total	3.00	\$967,141
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Department Budget Reductions



Department: Fire

REVENUE	
IGA - County Island Fire District	\$112,000
Fire Revenue Total	\$112,000

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
Sr. Fire Inspector	1.00	\$82,170
Sr. Fire Inspector	1.00	\$82,170
Fire Captain	1.00	\$116,978
Fire Captain	1.00	\$116,978
Position Reductions Total	4.00	\$398,296

BASE BUDGET REDUCTIONS	
	Reduction Amount
Other	\$261,500
Base Budget Reductions Total	\$261,500

POSITIONS TRANSFERRED OUT OF GENERAL FUND		
Position/Transfer To	FTE	To
Firefighter to SAFR Grant	1.00	\$69,498
Firefighter to SAFR Grant	1.00	\$69,498
Firefighter to SAFR Grant	1.00	\$69,498
Positions Transferred Out of General Fund Total	3.00	\$208,494

Fire Reductions Total	7.00	\$868,290
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Department Budget Reductions



Department: Human Resources

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
Human Resources Tech	0.50	\$31,980
Position Reductions Total	0.50	\$31,980

BASE BUDGET REDUCTIONS	
	Reduction Amount
Other	\$174,465
Base Budget Reductions Total	\$174,465

Human Resources Reductions Total	0.50	\$206,445
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Department Budget Reductions



Department: Information Technology

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
Enterprise Network Tech II+	1.00	\$72,395
IT Support Analyst II+	1.00	\$73,925
Senior Technical Support Analyst II+	1.00	\$99,872
Position Reductions Total	3.00	\$246,192

BASE BUDGET REDUCTIONS	
	Reduction Amount
Other Line Items	\$570,550
Base Reductions Total	\$570,550

Information Technology Reductions Total	3.00	\$816,742
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Department Budget Reductions



Department: Internal Audit

BASE BUDGET REDUCTIONS	
	Reduction Amount
Wages/Overtime	\$7,060
Base Reductions Total	\$7,060
Internal Audit Reductions Total	\$7,060

Department Budget Reductions



Department: Parks and Recreation

REVENUE	
Athletic Field Light Fee*	\$65,000
Facility Use Fee*	\$18,000
Increase Special Event\Park Rental Fees*	\$67,000
Clark Park Pool	(\$6,444)
Parks and Recreation Revenue Total	\$143,556

* Effective January 2010, remaining revenue will be budgeted in FY10/11

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
P&G Course Maint Coordinator	1.00	\$66,633
Position Reductions Total	1.00	\$66,633

BASE BUDGET REDUCTIONS	
	Reduction Amount
Wages/Overtime	\$16,148
Other	\$158,431
Base Budget Reductions Total	\$174,579

POSITIONS TRANSFERRED OUT OF GENERAL FUND		
Position/Transfer To	FTE	To
CIP Project Coordinator to CIP Funding	1.00	\$100,732
Positions Transferred Out of General Fund Total	1.00	\$100,732

Parks and Recreation Reductions Total	2.00	\$341,944
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Department Budget Reductions



Department: Police

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
Community Service Officer	1.00	\$57,801
Criminal Investigations Lieutenant	1.00	\$143,530
Personnel Service Bureau Lieutenant	1.00	\$143,530
Investigative Assistant	1.00	\$57,801
Park Rangers (replace with security, amount net of contracted services cost)	4.00	\$217,897
Park Ranger	1.00	\$54,474
Park Ranger	1.00	\$54,474
Park Ranger	1.00	\$54,474
Records Clerk I	1.00	\$49,430
Traffic Enforcement Aide	1.00	\$48,486
Traffic Enforcement Aide	1.00	\$48,486
Position Reductions Total	14.00	\$930,383

POSITIONS TRANSFERRED OUT OF GENERAL FUND		
Position/Transfer To	FTE	Transfer Amount
Fund Records Clerk II with Tow Hearing Revenue	1.00	\$48,914
Utilize COPS & BYRNE/JAG funding for three years for PD positions*	TBD	\$1,350,000
Positions Transferred Out of General Fund Total	1.00	\$1,398,914

* Actual number of FTEs and amount transferred out of general fund will be contingent on the actual amount of grant funding awarded

Police Reductions Total	15.00	\$2,329,297
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Department Budget Reductions



Department: Public Works

REVENUE	
Additional parking meters on Apache Blvd.	\$275,000
Transfer 50% of Barricading revenue from HURF to General Fund	\$250,000
Transfer In	\$160,000
Public Works Revenue Total	\$685,000

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
Admin Asst II	1.00	\$54,474
Bldg Specialist	1.00	\$73,925
Bldg Equip Tech II+	0.50	\$33,315
Bldg Equip Tech II+	1.00	\$66,633
Custodian	1.00	\$44,155
Custodian	1.00	\$44,155
Custodian	1.00	\$44,155
Custodial Supervisor	1.00	\$62,655
Engineering Services Admin	1.00	\$102,101
Sr. Engineering Associate	1.00	\$80,446
Sr. Mgmt Asst	0.50	\$53,960
Position Reductions Total	10.00	\$659,974

BASE BUDGET REDUCTIONS	
	Reduction Amount
Wages/Overtime	\$10,765
Other	\$8,500
Base Budget Reductions Total	\$19,265

POSITIONS TRANSFERRED OUT OF GENERAL FUND		
Position/Transfer To	FTE	Transfer Amount
Equipment Mechanic to Solid Waste Fund (January 2010)*	1.00	\$31,868
GIS Analyst to Water/Wastewater Fund	1.00	\$78,190
Positions Transferred Out of General Fund	2.00	\$110,058

* Represents FY09/10 amount only, remaining amount to be transferred in FY10/11

Public Works Reductions Total	12.00	\$789,297
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Other Budget Reductions



Outside Agencies

Tempe Community Council

POSITION REDUCTIONS		
Position	FTE	Reduction Amount
Management Assistant II / Resource Coordinator	1.00	\$120,052
Position Reductions Total	1.00	\$120,052

BASE BUDGET REDUCTIONS		Reduction Amount
Other		\$2,615
Base Budget Reductions Total		\$2,615

Tempe Community Council Reductions Total	1.00	\$122,667
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Tempe Convention and Visitors Bureau

BASE BUDGET REDUCTIONS		Reduction Amount
TCVB Allocation Reduction		\$300,000

Downtown Tempe Community

BASE BUDGET REDUCTIONS		Reduction Amount
DTC Payment or City Assessment Reduction		\$20,000
Outside Agency Reductions Total		\$442,667

General Fund Contingency		Reduction Amount
Contingency Reduction / Elimination		\$3,196,000

FY 2009-10 Operating Budget Supplemental Requests



Public Works - HURF

Priority/Description	FTE	Total Cost	Offset		Net Fiscal Effect	Recurring	Non-Recurring
			Expend.	Revenue			
1 Sidewalk Sweeper		48,897			48,897	3,897	45,000
Total HURF Fund	-	48,897	-	-	48,897	3,897	45,000

Water Utilities - Water / Wastewater Fund

Priority/Description	FTE	Total Cost	Offset		Net Fiscal Effect	Recurring	Non-Recurring
			Expend.	Revenue			
1 WUD Re-Organization	3	298,014			298,014	282,589	15,425
2 Compliance Data System		84,120			84,120		84,120
3 Plant Operations and Maintenance Trainee	2	119,596			119,596	119,596	
Total Water / Wastewater Fund	5	501,730	-	-	501,730	402,185	99,545

FY 2009-10 Capital Improvements Program Operating Budget Impacts

Fund / Project	FTE	Total Cost	Offset		Net Fiscal Effect	Recurring	Non-Recurring
			Expend.	Revenue			
General Fund							
Fire Station 7		39,335			39,335	39,335	
New Support Services Facility		38,660			38,660	38,660	
Tempe Public Library Renovation		38,400			38,400	38,400	
TIPS (Technology Integrated Police Systems)		181,500			181,500	181,500	
General Fund Total		297,895			297,895	297,895	
HURF Fund							
New Signals/Modular Upgrades		6,480			6,480	6,480	
Street Light Upgrades/New Installation		33,940			33,940	33,940	
HURF Fund Total		40,420			40,420	40,420	
Water / Wastewater Fund							
JGMWTP Water Quality Upgrades		50,000			50,000	50,000	
Utility Billing System Upgrade		110,000			110,000	110,000	
Water / Wastewater Fund Total		160,000	-	-	160,000	160,000	
Total CIP Operating Impacts	-	498,315	-	-	498,315	498,315	-

FY 09/10 City of Tempe Human Service Community Volunteer Recommendations

AGENCY	PROGRAM	FY 08/09 Contingency	FY 08/09 Budgeted	FY 09/10 Requests	FY 09/10 Final Recommendation	Recommended Allocation Breakdown		
						H2O	General Fund	CDBG
						2009-2010	2009-2010	2009-2010
Homeless Shelter & Services								
A New Leaf	EV Men's Center	\$10,000	\$15,000	\$25,000	\$17,000		\$17,000	
CASS	Shelter Services	\$5,000	\$70,000	\$80,000	\$75,000			\$75,000
Catholic Charities	Outpatient Services	\$1,260	\$1,500	\$1,500	\$1,500		\$1,500	
City of Tempe - Housing	Homeless Coordination	\$0	\$61,771	\$61,771				\$61,771
Community Bridges	Prevention Partnership	\$2,135	\$8,000	\$8,000	\$7,500		\$7,500	
	Substance Use Disorder	\$8,750	\$41,250	\$41,250	\$41,250		\$41,250	
HomeBase	Tempe Street Outreach	\$0	\$10,000	\$10,000	\$5,000			\$5,000
Homebased Bound	CDBG Scattered Sites	\$1,335	\$5,000	\$5,000	\$5,000		\$3,000	\$5,000
Phoenix Shanti	HIV Transitional Housing	\$1,335	\$5,000	\$10,000	\$3,000		\$15,000	
Save the Family	Case Management	\$0	\$15,000	\$15,000	\$15,000		\$15,000	
	Homeless Children's Intervention	\$0	\$15,000	\$15,000	\$15,000		\$15,000	
Tempe Community Action Agency	Community Action Program	\$10,000	\$180,000	\$249,000	\$190,000		\$155,941	\$34,059
Tempe Salvation Army	Food Pantry	\$561	\$2,100	\$3,000	\$3,000		\$3,000	
	Utility Assistance	\$1,100	\$3,000	\$3,000	\$3,000		\$3,000	
	Homeless Case Mgmt/Enmaus	\$8,000	\$7,000	\$20,000	\$10,000		\$10,000	
	Homeless Prevention/Rental Asst.	\$800	\$3,094	\$4,000	\$3,500		\$3,500	
Tumbleweed	Tempe Youth Resource Center	\$8,000	\$49,094	\$50,253	\$49,288		\$49,288	
UMOM	Emergency Shelter for Families	\$6,674	\$25,000	\$25,000	\$25,000		\$25,000	
TOTAL		\$64,950	\$516,809	\$626,774	\$530,809	\$0	\$349,979	\$180,830
Domestic Violence Shelter & Services								
A New Leaf	La Mesita Child Care	\$0	\$5,000	\$10,000	\$5,000		\$5,000	
	La Mesita Shelter Services	\$0	\$46,000	\$50,000	\$46,000			\$46,000
Catholic Charities	Dom. Viol. Shelter (My Sis. Pl.)	\$0	\$5,775	\$5,775	\$5,775		\$5,775	
	Pathways Trans. Housing	\$0	\$6,300	\$6,300	\$6,300			\$6,300
Chrysalis Shelter	Shelter Services	\$0	\$2,500	\$3,150	\$2,000		\$2,000	
Sojourner Center	Domestic Violence Shelter	\$0	\$14,000	\$14,000	\$14,000		\$14,000	
YWCA (Merged with UMOM)	Haven House-Child Care	\$0	\$6,000	\$6,000	\$6,000		\$6,000	
TOTAL		\$0	\$85,575	\$95,225	\$85,075	\$0	\$27,000	\$58,075
Programs for the Working Poor								
Advocates for the Disabled	Disability Claims Service	\$0	\$15,000	\$19,135	\$14,000		\$14,000	
Community Information & Referral	24 Hour Help Hotline	\$0	\$4,000	\$5,000	\$2,000		\$2,000	
Community Legal Services	Legal Advocacy for Tempe	\$2,875	\$5,000	\$10,000	\$5,000		\$5,000	
NewTown	CLT Operating Support	\$3,000	\$13,500	\$25,000	\$16,500		\$16,500	
Southwest Center for HIV/AIDS	Woman's Health	\$1,000	\$4,000	\$10,000	\$3,000		\$3,000	
United Food Bank	Food Link	\$3,871	\$14,500	\$14,500	\$14,500		\$14,500	
TOTAL		\$10,746	\$56,000	\$83,635	\$55,000	\$0	\$55,000	\$0
Programs for Those with Developmental Disabilities								
Civitan Foundation, Inc.	Respite Program	\$4,459	\$0	\$10,000	\$0			
The Centers for Habilitation (TCH)	Job Training	\$0	\$10,000	\$22,000	\$10,000		\$10,000	
The ARC of Tempe	Day Program	\$500	\$13,500	\$14,000	\$13,500		\$13,500	
TOTAL		\$4,959	\$23,500	\$46,000	\$23,500	\$0	\$23,500	\$0

FY 09/10 City of Tempe Human Service Volunteer Recommendations

AGENCY	PROGRAM	Recommended Allocation Breakdown						
		FY 08/09 Contingency	FY 08/09 Budgeted	FY 09/10 Requests	FY 09/10 Final Recommendation	H2O 2009-2010	General Fund 2009-2010	CDBG 2009-2010
Youth Prevention & Programs								
Assoc. for Supportive Child Care Boys & Girls Club of the E.V.	AZ Kith and Kin Project	\$0	\$3,000	\$5,000	\$2,500	\$2,500		
	Teen Services at Ladmo	\$0	\$50,000	\$60,000	\$50,000		\$50,000	
	North Tempe Program	\$0	\$15,750	\$30,000	\$15,750		\$15,750	
Catholic Charities Child Crisis Center	Tempe High Counseling	\$0	\$10,000	\$10,315	\$2,500		\$2,500	
	Family Resource Center	\$0	\$7,500	\$7,500	\$5,000		\$5,000	
	Foster Care Program	\$0	\$4,000	\$4,000	\$4,000		\$4,000	
Communities In Schools of Tempe & Kyrene EMPACT/Suicide Prev. Ctr.	Operation Support	\$0	\$100,000	\$100,000	\$100,000		\$100,000	
	Building Resiliency in Youth	\$0	\$7,500	\$10,882	\$7,500		\$7,500	
	GFC Girls Action Teams-Tempe	\$0	\$0	\$10,000	\$1,000		\$1,000	
	Career Dev./Leadership Program	\$0	\$0	\$15,000	\$0		\$0	
	Mentoring All Americans for Leadership	\$0	\$0	\$0	\$0		\$0	
Open Horizons Tempe Family YMCA	Teen Child Care Scholarship	\$475	\$9,500	\$9,500	\$9,500		\$9,500	
	Youth Sports	\$0	\$7,000	\$15,000	\$7,000		\$7,000	
	TOTAL	\$475	\$214,250	\$277,197	\$204,750	\$19,000	\$185,750	\$0
Senior Programs								
Area Agency on Aging	Benefits Assistance	\$0	\$6,000	\$10,000	\$4,000		\$4,000	
	In Home Services (AIL)	\$0	\$20,000	\$20,000	\$20,000		\$20,000	
	RSVP	\$500	\$5,000	\$7,000	\$4,000		\$4,000	
East Valley Senior Services	Operating Expenses	\$0	\$105,000	\$105,000	\$105,000		\$105,000	
	Shared Living for the Elderly							
	TCAA	\$33,370	\$125,000	\$166,288	\$125,000		\$12,000	
TOTAL	Senior Action Program	\$33,870	\$261,000	\$308,288	\$258,000	\$41,000	\$217,000	\$0
	TOTAL	\$33,870	\$261,000	\$308,288	\$258,000	\$41,000	\$217,000	\$0
	GRAND TOTAL	\$115,000	\$1,157,134	\$1,437,119	\$1,157,134	\$60,000	\$858,229	\$238,905

Italic = Support Programs that are Automatically Funded through Agency Review
Shaded = New Programs

COT Housing Homeless Coordination from CDBG	\$61,771
CIS Operation Support from General Fund	\$100,000
Human Service Budget General Fund	\$758,229
Help to Others (H2O)	\$60,000
Community Development Block Grant (CDBG)	\$177,134
TOTAL FY 09/10	\$1,157,134